

**BRIGHTON & HOVE CITY COUNCIL**  
**POLICY, RESOURCES & GROWTH COMMITTEE**

**4.00pm 11 OCTOBER 2018**

**COUNCIL CHAMBER, HOVE TOWN HALL**

# **DECISION LIST**

## **Part One**

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### **53 TARGETED BUDGET MANAGEMENT (TBM) 2018/19: MONTH 5**

*Contact Officer:* Nigel Manvell *Tel:* 01273 293104  
*Ward Affected:* All Wards

**RESOLVED:** That the Committee agreed:

- (i) Noted the forecast risk position for the General Fund which indicates a budget pressure of £3.078m. This includes an overspend of £1.148m on the council's share of the NHS managed Section 75 services.
- (ii) Noted that the one-off financial risk safety net of £1.500m is available to mitigate the forecast risk if the risks cannot be completely eliminated by the year-end.
- (iii) Noted the forecast for the Housing Revenue Account (HRA), which is currently an underspend of £0.480m.
- (iv) Noted the forecast position for the Dedicated Schools Grant, which is an underspend of £0.150m.
- (v) Agreed to create a Sports and Events Strategy Reserve as set out in paragraph 6.2.
- (vi) Noted the forecast outturn position on the capital programme and approve the variations and slippage in Appendix 5 and the new schemes as set out in Appendix 6.

### **54 THE ALLOCATION OF BASIC NEED FUNDING TO THE CITY'S SECONDARY SCHOOLS**

*Contact Officer:* Richard Barker *Tel:* 01273 290732

*Ward Affected: All Wards*

**RESOLVED:** That the Committee –

- (i) Agreed to the methodology and allocation of £16.3m of capital funding to the city's secondary schools as detailed in paragraph 3.51 in this report be included within the Council's Capital Investment Programme 2018/19.
- (ii) Agreed to the council working with the governing body of each school to identify and reach agreement on how the capital funding will be used.
- (iii) Agreed to recommend to Policy & Resources and Growth Committee that they grant delegated authority to the Assistant Director of Property & Design to procure the works, as required, in accordance with Contract Standing Orders in respect of the entire Education Capital Programme.

## **55 I360 LOAN RESTRUCTURING UPDATE**

*Contact Officer: Max Woodford*

*Ward Affected: All Wards*

**RESOLVED:** That the Committee –

- (i) Noted the progress made to date in appointing the team who are working on negotiating the restructure of the loan to the i360.
- (ii) Noted the provisional list of potential options that the advisors have put forward.

## **56 REVIEW OF WARD BUDGET SCHEME**

*Contact Officer: Mark Wall*

*Tel: 01273 291006*

*Ward Affected: All Wards*

**RESOLVED:**

- (i) That the information as detailed in the report and appendix 1 be noted;
- (ii) That consideration be given to recommending to the Policy, Resources & Growth Committee that a similar ward budget scheme be funded and included in the budget setting process for 2019/20 and future years.

## **57 CHARGING PROPOSALS FOR EMPTY HOMES**

*Contact Officer: David Kuenssberg*

*Tel: 01273 291233*

*Ward Affected: All Wards*

**RESOLVED:** That the Committee –

- (i) Noted the background and context to the new regulations on Empty Homes;
- (ii) Agreed to recommend to Council to apply the charges permitted under the new regulations to the owners of empty domestic properties in Brighton & Hove once legislation is in place.

**58 OPTIONS FOR FUTURE DELIVERY OF HOUSING REPAIRS, PLANNED MAINTENANCE AND CAPITAL WORKS**

*Contact Officer: Sharon Davies*  
*Ward Affected: All Wards*

*Tel: 01273 121295*

**RESOLVED:** That the Committee -

- (i) Customer service and quality assurance  
Agreed that the customer service and quality assurance services are brought in-house and delivered by the council following the expiry of the current contractual arrangements;
- (ii) Responsive repairs and empty property refurbishments  
Agreed that responsive repairs and empty property refurbishments works to council housing stock are brought in-house and delivered by the council following the expiry of the current contractual arrangements;
- (iii) Approved a 'set-up and mobilisation' budget of £0.112m for 2018/19 funded by an in-year virement transferring this budget from the capital financing costs budget in the Housing Revenue Account (HRA) and the creation of an earmarked 'set up and mobilisation' reserve of £0.982m for use in 2019/20 funded from HRA general reserves;
- (iv) Planned maintenance and improvement programmes  
Approved the procurement of at least one contract for the provision of planned maintenance and improvement programmes to council housing stock with a term of five years with the option to extend for up to a further two years;
- (v) Major capital projects  
Approved the procurement of a multi- contractor framework agreement for major capital projects with a term of four years;
- (vi) Specialist works  
Noted that the specialist works will continue to be delivered through individual contracts, with reports coming back to committee for authority to procure and award such contracts if required in accordance with the council's Constitution;

- Delegation
- (vii) Granted delegated authority to the Executive Director Neighbourhoods, Communities & Housing to:
- (1) Commence the procurements and award the contracts required to implement the recommendations;
  - (2) Use the 'set-up and mobilisation' budget to create and appoint to new roles to enable these recommendations to be delivered;
  - (3) Award call-off contracts under the major capital projects framework agreement;
  - (4) Take any other steps necessary to implement the recommendations in this report.
- (viii) Affirmed its intention to review whether further elements of the services and works may be brought in-house in such a way that any timescales would ensure thorough preparation and a smooth transition.

## **59 NEW HOME FOR NEIGHBOURHOODS - ROTHERFIELD CRESCENT**

*Ward Affected: Patcham*

**RESOLVED:** That the Committee agreed to appropriate the Rotherfield Crescent former garages site for planning purposes and delegate authority to the Executive Director of Environment, Economy and Culture to appropriate for housing once the development is complete.

## **60 PORTSLADE SPORTS CENTRE - REPLACEMENT 3G PITCH PROJECT**

*Contact Officer: Kerry Taylor*

*Tel: 01273 292707*

*Ward Affected: North Portslade*

**RESOLVED:** That the Committee –

- (i) Approved the submission of a bid by the council to the Football Foundation for at least £0.250m funding for the delivery of the replacement 3G pitch project at Portslade Sport Centre, and subject to the award of that funding;
- (ii) Approved the delivery of the replacement 3G pitch project at Portslade Sport Centre;
- (iii) Approved a capital budget for this project of £203,000 based on the overview in paragraph 3.10 including the allocation of identified Section 106 funds and direct revenue funding from existing budgets;

- (iv) Granted delegated authority to the Executive Director for Economy, Environment & Culture to enter into any contracts necessary to deliver the replacement 3G pitch project.
- (v) Approved the establishment of a reserve of £25,000 per annum to support the long term sustainability and future replacement costs of major components of the 3G pitch.

## 61 PUBLIC CONVENIENCES

*Contact Officer:* Lynsay Cook  
*Ward Affected:* All Wards

*Tel:* 01273 291851

**RESOLVED:** That the Committee agreed to –

- (i) The introduction of a 30p charge at 11 public convenience sites detailed in section 3.12;
- (ii) City Environmental Management accessing £550,000 from the Capital Investment Programme in order to refurbish 12 public toilet sites;
- (iii) Grant delegated authority to the Executive Director for Economy, Environment & Culture to profile the capital funding across each of the 12 public toilet sites and manage the refurbishment programme through an internal project team;
- (iv) The establishment of a reserve fund in which to ring fence surplus income for the refurbishment of additional public convenience sites in the future.

## 62 DISPOSAL OF 43 BELMONT STREET AND ADJACENT LAND - DISPOSAL UPDATE

*Contact Officer:* Angela Dymott, Jessica Hamilton, Jenna Cafolla  
*Ward Affected:* St Peter's & North Laine

*Tel:* 01273 291450, Tel: 01273 291461,

**RESOLVED:** That the Committee –

- (i) Authorised the freehold disposal of Belmont Street Annexe and 26 and 27 St Peter's Street to the adjacent owner and the surrender of rights to use the adjacent garage, and that delegated powers be given to the Executive Director of Economy, Environment and Culture and Executive Lead Strategy, Governance and Law to agree terms and take any necessary steps to facilitate this recommendation;

- (ii) Authorised the retention of the net capital receipt to be used with capital receipts from previous disposals approved by Policy, Resources & Growth Committee, to add to the “investment capital pot” that is accumulating to acquire commercial investment property or properties, in support of the asset investment rebalancing strategy in accordance with the council’s Asset Management Plan and budget strategy.

**63 DELIVERY OF NEW INTEGRATED PRIMARY CARE CENTRE AT OXFORD STREET**

*Contact Officer:* Robert Crossan *Tel:* 01273 291442  
*Ward Affected:* St Peter's & North Laine

**RESOLVED:** That the Committee –

- (i) Authorised the sale of the Oxford Court Car Park shown edged red on the attached plan by way of a 999 year lease and grants delegated authority to the Executive Director for Economy, Environment & Culture, Executive Lead Officer, Strategy Governance and Law to negotiate the detailed terms of this disposal, and enter into the agreement for lease, the lease and undertake all necessary steps to secure the delivery of a new primary healthcare centre;
- (ii) Noted that the council continues to work closely with public sector partners to ensure best use of public sector assets.

**64 HOME TO SCHOOL TRANSPORT FOR PUPILS WITH SPECIAL NEEDS AND OTHER SOCIAL CARE TRANSPORT CONTRACT**

*Contact Officer:* Richard Barker *Tel:* 01273 290732  
*Ward Affected:* All Wards

**RESOLVED:** That the Committee –

- (i) Approved the procurement of a contract for home to school transport for pupils with special educational needs and other transport for vulnerable children and adults on behalf of social care teams, for a term of four years from 1 September 2019 to 31 August 2023;
- (ii) Granted delegated authority to the Executive Director of Families, Children & Learning to carry out the procurement and award of the contract referred to in Paragraph 2.1 above including the award and letting of the framework agreement.

**65 DEPARTMENTAL TRANSPORT SERVICE - A REPORT ON MANAGEMENT ACTIONS**

*Contact Officer: Richard Barker*  
*Ward Affected: All Wards*

*Tel: 01273 290732*

**RESOLVED:** That the Committee That the committee noted the actions being undertaken in regards to the Department Transport Service.

**66 ROYAL PAVILION & MUSEUMS SERVICE OPTIONS**

*Contact Officer: Val Birchall*  
*Ward Affected: All Wards*

*Tel: 01273 292571*

**RESOLVED:** That the Committee –

- (i) Noted the contents of the Options Phase One Report prepared by the independent expert attached as Appendix One to this report;
- (ii) Approved the steps required to improve and modernise the service and the associated timescale as set out in Appendix Two (Service Improvement Plan);
- (iii) Agreed that, following a period of service improvement, the Royal Pavilion and Museums service should be transferred to a charitable trust whose sole purpose is to deliver the council's museums and heritage services;
- (iv) Agreed the timetable set out at 4.20 below and notes that this timetable will allow the single purpose charitable trust to apply for funding in the next Arts Council England funding application round (covering 2022+);
- (v) Delegated authority to the Executive Director, Economy Environment & Culture to enter into negotiations with the Royal Pavilion & Museums Foundation to resolve matters outlined in 4.23 below;
- (vi) Delegated authority to the Executive Director, Economy Environment & Culture, to determine when the due diligence carried out during the initiation phase has been successfully concluded and the issues set out in 4.11 have been satisfactorily resolved such that the council should move to the Implementation Phase;
- (vii) Delegated authority to the Executive Director, Economy Environment & Culture in liaison with the Executive Lead Officer for Strategy, Governance and Law to take all necessary steps to implement the recommendation at 2.1.3,

reserving those decisions relating to the governance of the charity for a future decision at the Tourism, Development & Culture Committee and the Policy, Resources & Growth Committee referred to in 2.1.8 below;

- (viii) Noted that during the Implementation Phase, a further report will be presented to the Tourism, Development & Culture Committee and the Policy Resources & Growth Committee to update on progress, seek approval to establish the charitable entity and seek delegated authority to conclude the legal arrangements between the council and such related parties.